

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, AUGUST 17, 2011
7:30 P.M.

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

June 22, 2011

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

PRESENTATIONS

Garrison Architects: Ed Fox – Boiler Project

Professional Development and Curriculum Update: Common Core Standards – Beth Canzanese

2012 Unified Plan Update: Ted Clarke
Beth Canzanese
Lisa McGilloway

Summer Committee Updates: Data Committee and RTI Block Committee – Beth Canzanese
Lisa McGilloway

FINANCE:

1. Motion to approve bills payable when properly certified.

2. Motion to approve the May 31, 2011 and June 30, 2011, financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of May 31, 2011 and June 30, 2011, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of May 31, 2011 and June 30, 2011, to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the contract between Rothman Institute and Velocity Sports Performance and Audubon School District to provide sports medicine care and sports performance training for the 2011-2012 school year.
6. Motion to approve the contract renewal with First Student, Inc. for transportation to Bridge Academy, Lawrenceville, NJ for the 2011-2012 school year at a cost of \$155.54 per day (1.73% increase from 2010-11 school year).
7. Motion to approve a shared services agreement with the Brooklawn Board of Education effective retroactive to July 1, 2011 through June 30, 2012 as follows:

Technology Services: \$4,000.00
Board Office Services: \$1,500.00

8. Motion to approve transfers for the month of June as listed:
9. Motion to award Peterson Service Company the contract for the boiler replacement at Audubon High School in the amount of \$295,177.00:

Bids were opened on August 16, 2011 and the following bids were received:

	<u>Base Bid</u>	<u>Alt. #1</u>	<u>Alt. #2</u>
Bernal Mechanical	\$309,000	-\$14,900	\$4,800
Devine Brothers, Inc	\$350,000	-\$81,000	\$15,000
Falasca Mechanical	\$312,600	-\$20,900	\$12,950
Gaudelli Brothers	\$348,500	-\$52,100	\$7,200
Peterson Service	\$295,177	-\$26,607	\$14,500
Surety Mechanical	\$349,780	-\$22,000	\$15,530

10. Motion to approve membership in the School Alliance Insurance Fund for a three year period from 2011-2012 through 2013-2014 school years.

PERSONNEL: (All motions are upon Superintendent's recommendation:)

1. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2011-2012 school year, as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$825.00	Ted Clarke	October 26, 2011	IPad Workshop for School Leaders

2. Motion to approve all district certificated staff members as home instruction tutors for the 2011-2012 school year, on an as needed basis, to be compensated at the AEA contractual rate for homebound instructor tutors.

3. Motion to approve the following as ticket takers for the 2011 fall sports season at \$40.00 per event as per the negotiated agreement:

Susan Clune	Dolores Cogliser	Lillian Mierkowski	Patricia Coyle
Meg Murray	Debbie Horan	Joan Nolan	Joan Jackson
Betsy Scully	Christina Flynn		

4. + Motion to approve the following as mentors for the 2011-2012 school year effective September 1, 2011 through June 2012. Novice teachers will compensate mentors as per state regulations and AEA contract:

MENTOR	TEACHER
Terri Salamone	Carrie Figueroa
Kim Felix	Jennie Hartman
Judy Gabardi	Stephanie Dib

5. + Motion to approve the following as aides at Mansion Avenue/Haviland Avenue Schools for the 2011-2012 school year:

Carol Souder	Step 9 for up to 29.5 hours per week	HAS
Jennie Hartman	Step 8 for up to 17 hours per week	HAS
Karen Berghof	Step 9 for up to 25 hours per week	MAS
Kathy Marshall	Step 9 for up to 20 hours per week	H/M
Christine Smialowski	Step 8 for up to 20 hours per week	H/M

6. Motion to approve the continuation of an additional stipend for Mike Sloan, district technology director, in the amount of \$25,402.00 effective retroactive to July 1, 2011 through June 30, 2012 for additional duties as a result of the elimination of the part-time technology support position.

7. Motion to accept, with best wishes, the letter of resignation from Mike Tanier, high school math teacher, effective retroactive to July 13, 2011.

8. + Motion to approve Kelly Skala to continue as long term substitute teacher of grade 3 at Mansion Avenue School, for Jen Battista, at the per diem rate of \$244.00, Step 2, BA, effective September 1, 2011 through December 23, 2011.

9. + Motion to approve Marlo Chavez as half-time World Language (Spanish) teacher at Mansion Avenue School, for Emily Klinke, at Step 8, BA, \$27,900.00, to include no benefits, effective September 1, 2011 through June 30, 2012.

10. Motion to approve Kelly Young as high school guidance counselor, for Bonnie Smeltzer, at Step 2, MA, \$52,200.00, effective September 1, 2011 through June 30, 2012.

11. + Motion to approve Stephanie Dib as 54% time art teacher at Haviland Avenue School for Rachael Powell, at Step 1, BA, \$25,920.00, not to include benefits, effective September 1, 2011 through June 30, 2012.

12. + Motion to approve Stefani Clune as part-time classroom aide at Haviland Avenue School, at Step 8, \$11.75 per hour for up to 29.5 hours per week, not to include benefits, effective September 1, 2011 through June 15, 2012 or the last day for students.
13. + Motion to approve Kelly McShane as proctor for the Homework Club for the 2011-2012 school year at Mansion Avenue School.
14. Motion to rescind the following staff as members of the I&RS team at the high school for the 2011-2012 school year.
- Betsy Kirkbride Bonnie Smeltzer
15. Motion to approve the following as members of the I&RS team at the high school for the 2011-2012 school year.
- Kelly Young Dave Ricci
16. Motion to approve Patricia Martel to conduct two (2) one hour workshops in September and October 2011, regarding the operation of the new Scantrons and the utilization and recording of the data they will provide to inform instruction at the contractual rate of \$55.00 per hour as per the AEA negotiated agreement plus \$25.00 per hour for preparation, totaling \$135.00.
17. + Motion to approve payment to Bernadette Brogna for one hour preparation for 1-6 grade level meeting presentation on administration and monitoring of Rocket Math at the contractual rate of \$25.00 per hour as per the AEA negotiated agreement for a total of \$25.00.
18. + Motion to approve leave without pay for Denise Murphy, Mansion Avenue School teacher, on Wednesday, November 9, 2011. (This Does Not Establish Past Practice)
19. Motion to approve an amendment to the previously approved Summer Projects Related to the 2012 Unified Plan District Data Committee meeting times from two full days in July from 8:00 a.m. to 4:00 p.m. to two full days in July from 8:00 a.m. to 4:00 p.m. and **one full day** in August from 8:00 a.m. to 4:00 p.m.
- Data Committee Members:
- Lisa McGilloway Cara Novick Beth Canzanese Curtis Finnegan
Eric Miller Patricia Martel Bruce Dyer
20. + Motion to approve an amendment to the previously approved Summer Projects Related to the RTI Block Planning Committee meeting times from two full days in July from 8:00 a.m. to 4:00 p.m. and two full days in August from 8:00 a.m. to 4:00 p.m. to two full days in July from 8:00 a.m. to 4:00 p.m. and **four** full days in August from 8:00 a.m. to 4:00 p.m. to accommodate the formation of a Haviland Avenue School planning committee.
- Haviland Avenue School RTI Committee Members
- Beth Canzanese Jane Byrne Franchine Bechtel Alycia Colluci
Rose Lang Joan Maguire Teresa Salamone Deb Costello
21. + Motion to approve payment to the following staff members for attending a summer meeting related to the 2012 Unified Plan:

Elementary Math Committee

Hours: 1 full day in July from 8:00 a.m. to 4:00 p.m. – 7 hours

Lisa McGilloway Shelly Chester Beth Canzanese Claudia Kirby
Curtis Finnegan Bernadette Brogna

22. + Motion to approve payment to the following staff members for attending a summer meeting related to the 2012 Unified Plan:

Haviland Avenue School Elementary Math Committee

Hours: 1 full day in August from 8:00 a.m. to 4:00 p.m. – 7 hours

Christine Brady Roberta Ignaczewski Catherine Olivieri
Beth Canzanese Bernadette Brogna

23. + Motion to approve the following special education classroom aides at Haviland Avenue and Mansion Avenue Schools for the 2011-2012 school year:

NAME	POSITION	SCHOOL	STEP	HOURS
Diane Geissler	Classroom Aide	HAS	9	29.5
Robyn Quinn	Classroom Aide	MAS	9	29.5
Joy Steel	Classroom Aide	MAS	9	29.5
Mary Lynch	Classroom Aide	HAS	9	29.5

24. Motion to approve the following special education classroom aides at the high school for the 2011-2012 school year:

NAME	POSITION	SCHOOL	STEP	HOURS
Janelle Mueller	Classroom Aide	High School	8	16

25. Motion to approve a change in hours and location for Debbi Nanni-Zacher, speech/language therapist, from 2/5 time at Haviland Avenue School to 3/5 time at the high school effective September 1, 2011 through June 30, 2012.

26. Motion to approve Ilana Ablon as speech/language consultant for the district at the rate of \$70.00 per hour for up to 2.5 days per week effective September 1, 2011 through June 2012.

27. Motion to approve the following Special Education overloads for the 2011-2012 school year:

Full Overloads

Susan Andrew Dennis Bantle Dawn Ewing Chris Harris
Patti Myers-Griffith Diane Snyder Eileen Willis

Partial Overload

Paul Frantz - .25

28. Motion to approve district substitutes and home instruction tutors for the 2011-2012 school year.
29. Motion to approve retired administrator, Suzanne McKenna, as volunteer guest teacher of senior application essay writing in the senior English classes effective September 1, 2011 through December 23, 2011.
30. Motion to approve the following retired teachers and administrator to assist with SAT administrations during the 2011-2012 school year at the homebound instructional rate as per the AEA negotiated agreement for up to 22 hours each:

Gail Gainer Walt Wagner Suzanne McKenna

31. Motion to rescind the following football game personnel for the 2011 fall season:

Dr. Robert J. Maderia, Sr. Football Video Operator
 Dr. Robert J. Maderia, Sr. Football Field Set-Up Personnel

32. Motion to approve the following football game personnel for the 2011 fall season:

Ryan Gilmore	Assistant Varsity Boys Soccer Coach	As per AEA Contract
John Gragilla	Football Video Operator	Stipend \$800.00
John Gragilla	Football Field Set-Up Personnel	\$40.00 per home event

33. Motion to approve the following as volunteer coaches for the 2011 fall sports season:

John Gragilla	Volunteer Football Coach
Greg Hoffman	Volunteer Girls Tennis
Blair MacMinn	Volunteer Girls Soccer

34. + Motion to approve the following as classroom volunteers at Mansion Avenue School for the 2011-2012 school year:

Roseann Endt Kenneth Endt

35. + Motion to approve Noelle Bisinger as part-time elementary special education school counselor, for Maria Pousatis, at Step 1, MA, \$25,700.00, to include no benefits, for up to 110 days per year effective September 1, 2011 through June 30, 2012.

36. + Motion to approve Jane Byrne and Lisa McGilloway to conduct two (2) one hour workshops in September 2011, regarding DRA Administration Review and Training, at the contractual rate of \$55.00 per hour as per the AEA negotiated agreement plus \$25.00 per hour for preparation, totaling \$135.00 per staff member.

37. Motion to approve the following General Education overloads at the high school for the 2011-2012 school year:

Full Overloads

William Beecher	Teresa D'Aprile	AnneMarie Harris	Steve Ireland
Darren Hickman	Mary Anne Kavanaugh	Denise McGettigan	Brian Kulak
Ashley McGuire	William Scully	Michael Stubbs	Virginia Tappin
Nicole Szymanski	Katherine Wilson	Melissa Wood	Patricia Martel

Partial Overload

Sebastian Marino	28 total teaching periods for 2 marking periods
	29 total teaching periods for 2 marking periods
Dave Niglio	27 total teaching periods
Nancy Wolgamot	28 total teacher periods
Kay Azar	1 marking period (.25)
Thea Ricci	1 marking period (.25)
Don Seybold	1 marking period (.25)

38. + Motion to rescind the employment agreement for Manuela LaRagione as long-term substitute teacher at Haviland Avenue School, for Shelly Chester, for the 2011-2012 school year.

39. Motion to approve payment to the following staff members for attending an annual summer English department meeting on August 30, 2011 from 9:00 a.m. to 3:00 p.m. at the AEA non-instructional rate for a total of six (6) hours each staff member:

Brian Kulak	Beth Canzanese	Donna Stack	Dan Rowan
Denise McGettigan	Mary Anne Kavanaugh	Kate Wilson	Melissa Wood
Karen Dyer	Sharon Carroll		

40. Motion to approve Adam Cramer as long-term substitute math teacher at the high school, for Erin Buthusiem, at Step 1, BA, \$48,000.00 effective September 1, 2011 through June 30, 2012.

41. Motion to approve the following as mentor for the 2011-2012 school year effective September 1, 2011 through June 30, 2012. Novice teacher will compensate mentor as per state regulations and AEA contract:

MENTOR	TEACHER
William Scully	Adam Cramer

42. Motion to approve a request from Kathy Jakubowski, special education aide at the high school, for a leave without pay as follows: (This does not establish past practice)

Monday, October 17, 2011 through Friday, October 21, 2011

43. + Motion to approve the following overload at Mansion Avenue School for the 2011-2012 school year:

FULL OVERLOAD

Cheryl Bortz

44. Motion to approve an increase in salary for Joseph Furlong, current in-school suspension monitor, from \$21,840.00 to \$25,000.00 for the 2011-2012 school year.

PROGRAM:

1. Motion to approve the 2011-2012 Audubon Community Education Programs.

2. Motion to approve the resolution to create two RTI Coordinator positions effective September 1, 2011 through June 30, 2012.

3. Motion to approve the revisions to the 2011-2012 school calendar as follows
 - Change dates of the 1/2 days in January for high school midterms from January 17 - 20 to January 24 -27
 - One less half day at the end of the school year for high school students
4. Motion to approve payment to Virtual High School and Aventa Learning in the amount of \$1,615.00 for online courses for students for the 2011-2012 school year.
5. Motion to approve payment to Virtual High School for Site Coordinator Training in preparation for the program scheduled to begin in the 2012-2013 school year; payment due by October 5, 2011.
 - **DISCUSSION:** School Choice – Bonnie Smeltzer
 - **DISCUSSION:** Flu Shots Clinic

BUILDINGS AND GROUNDS:

1. Motion to approve the following facility use requests, as listed:

REPORTS:

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School

BOARD COMMITTEES:

- A. Alternate Sources of Funding: **Mr. Martin**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Bentley, Alternate, Ms. Brown
- B. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mr. Martin, Mrs. Dawson, Alternate, Ms. Sullivan
- C. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Martin, Alternate, Mrs. Dawson
- D. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Bentley, Mrs. Cox, Alternate, Mrs. Hauske
- E. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Bentley, Mrs. Cox, Alternate, Mr. Martin
- F. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Bentley
- G. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- H. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Bentley, Alternate, Mrs. Dawson
- I. CCEC Rep. Rotation: **Mr. Borden**
- J. CCSBA Rep. Rotation: **Mrs. Dawson**
- K. AEF Representative: **Mrs. Bentley**
- L. State/Federal Programs: **Mr. Borden**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

1. Motion to move board to closed session at approximately _____ pm for the following:

Negotiations

Reconvene at approximately _____ pm.

PUBLIC PARTICIPATION:

1. Motion to adjourn meeting at approximately _____ pm.